

INNOVATIVE LEARNING-METHODICAL CONCEPT FOR THE ROLE AND FUNCTIONS OF DIGITAL PRODUCTS IN ADULT TRAINING

CHRDRI supports six digital products, which play a key role in the preparation and implementation of the learning process. They have been built in stages over the years to meet specific needs for skills development and dissemination of knowledge and good experience. Each of them performs certain functions and is important for the overall educational work.



The external website <http://www.chrdri.net/> provides up-to-date information in two languages about the trainings and initiatives, access to information and advertising materials and a convenient link to the other digital products of the Center.

The distance learning platform <http://www.pdo.chrdri.net/> is a proven successful tool for conducting distance learning and offers very simplified navigation for use with included multimedia tools such as a built-in audio and video player and an interactive environment.

The Lecturer's Club <http://www.lecturerclub.com/> is an innovative digital product that successfully generates a methodological resource for CHRDRI through the exchange of experience and good practices on various topics on which lecturers can discuss, give guidance or recommendations. The main conclusions and suggestions from these discussions are taken into account in the teaching and methodological work.

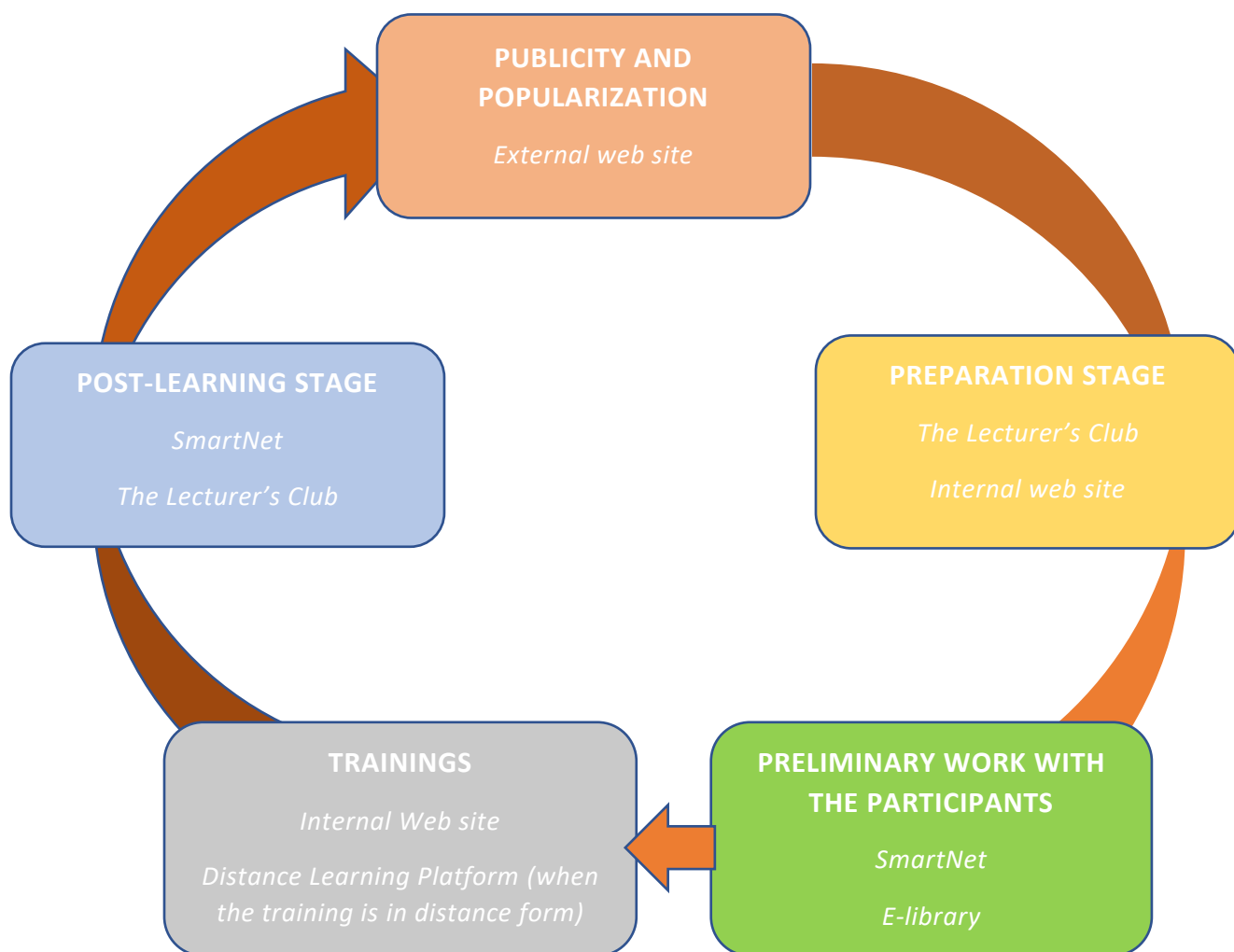
The digital product Smartnet <http://www.smartnetbg.net/> is a network of participants in trainings in CHRDRI, which engages their attention on topics of interest and maintains their contacts before, during and after the training process.

The electronic library [http: //www.e-libraryeu.com/](http://www.e-libraryeu.com/) is a digital product, which is entirely aimed at supporting the participants in the trainings through the publication of thematic materials concerning the issues discussed during the training sessions.

The internal website <http://172.20.20.178/chrdriite/> of the Center is an extremely necessary and convenient tool for the organization and coordination of all units participating in the trainings / initiatives, which contains information arrays giving access to databases of upcoming and past trainings, CVs of lecturers, telephone directories, etc., while playing the role of internal information portal for the activities for conducting current trainings / initiatives.

The digital products of the Center are not isolated from each other, but function in a complex way and in parallel by supporting the preparation and conduct of trainings at each stage.

Below is a schematic representation of the training cycle in the Center and the place of each of the digital products in it.



In implementation of activity 1 Software Update and Upgrade of web-based digital information and communication products under project Integrated Trainings for the Administration in Institutions, working on the Labour Market and in the Social Sphere, team of the Center developed a methodological concept that contains a detailed overview of functional characteristics of each of the digital products and the needs for upgrading according to the needs of the learning process in the context of the achievements of information technologies.

The concept argues for the deepening link between the application of innovative and interactive teaching methods and the use of digital products. The document is based on the practice of CHRDRI and proves how the quality and effectiveness of training depends increasingly on the application of various digital forms of communication with participants and lecturers at each stage

of the work. In this context, the Concept makes a methodological contribution to the theory and practice of adult learning.

It also outlines guidelines for updating and upgrading the Centre's digital products. Basically, they are reduced to improving the functionality of the software in order to more fully reflect the specifics of teaching and methodological work and especially the application of interactive methods of working with students. An important focus is the improved visualization and navigation, as well as the accessibility of products from various mobile devices.

METHODOICAL WORK AS A CHALLENGE

In the last issue of the bulletin we started to present the team of CHRDRRI, which is working on the new project Integrated Trainings for the Administration in Institutions, working on the Labour Market and in the Social Sphere, within which in 2019 and 2020 will be organized seminars and initiatives for the exchange of experience and good practice.

Today we present Ms. Lina Kostadinova - Chief Expert - Methodist, who has a key role in working with participants and lecturers.



Mrs. Kostadinova, what exactly is the work of the Methodist?

Lina Kostadinova: The training methodologist has extremely important tasks. Some of which, however, he could not handle without the help of the teacher. So, my job is teamwork.

My main task is, first, to choose a suitable lecturer according to established procedures. Then, with his / her help, we create the design of the training program, transforming the learning content into a real scenario, according to which the training should take place. This means formulating topics on which to develop the training topic, to study the expectations and competencies of the training group formed according to certain criteria, etc. Taking into account these elements, together with the lecturer, a selection of the most appropriate teaching methods on the topic is made and finally it is checked whether the materials cover the overall content of the training, as set out in the curriculum.

Where is the challenge?

Lina Kostadinova: The challenge is to understand how successfully you have done your job. At CHRDRRI, this is possible because we have a proven training assessment system that measures all aspects of this process, including my work.

In general, the data obtained from special questionnaires and processed by sociologists show very good results. Unsatisfactory assessments have been extremely rare. Another challenge is to correct this "mistake".

It is also a challenge to work with a group of people you don't really know until the moment of the training. The methodologist must take all measures in advance for a training to be effective - this is another challenge.

The center provides very good opportunities to develop the methodological side of build up the trainings, as it has all the modern tools of a training institution.

CHRDRI uses a number of digital products, specially developed for a preliminary meeting with the participants in the trainings, for subsequent work of the students, for exchange of expertise with the teachers, who guarantee the successful work of the Methodists of the Center in the present and future.

Do you feel satisfied?

Lina Kostadinova: Completely satisfied. I have the opportunity to work with different people, which makes my work interesting and dynamic. The center provides very good working conditions, not only as infrastructure but also as work organization. I mean the existence of a well-maintained library, including an electronic one, where interesting sources are available to support my work. In this sense, I can express my satisfaction that I am part of the CHRDRI team.